



Business continuity planning workshops from Omniis

Learn how to create a business continuity plan and protect your company from the effects of a major disruption



The Buncefield oil depot fire is a prime example of a major business-disrupting event. How would your business cope with such a disaster?

The list of potentially business-disrupting events gets longer every day: viruses, IT failures, fire, trades union action, terrorist attacks and even the good old British weather. A business continuity plan ensures you keep your company running no matter what happens.

What is a business continuity plan and why do I need one?

A business continuity plan defines what you would do and how you would react in the event of a major disruption to your business. A coherent plan is essential to minimising the impact of such an event.

A business disrupting event could be serious, such as a terrorist attack, or something more mundane, such as a heating system failure in the depths of winter or a power outage. A serious disruption could cost your business money, lost orders and lose you customers.

A Safetynet study after the Bishopsgate bomb in London found that 40% of the businesses without a contingency plan that were directly affected by the blast never re-opened. And according to the National Counter Terrorism Security Office nearly one in five businesses suffer a major disruption every year.

According to the Business Continuity Institute (BCI), business continuity management:

- is a holistic management process that identifies possible impacts that potentially threaten an organisation
- provides a framework for building resilience and the capability for an effective response
- safeguards the interests of an organisation's key stake holders, reputation, brand and value creating activities.

This definition applies to every organisation in both the private and public sectors. Business Continuity Management (BCM) should not be confused with Disaster Recovery (DR), which tends to focus on the IT systems and IT infrastructure, whereas BCM concentrates on the business processes and how they to keep the business running in the event of a major disruption.



Remember - in an uncertain world, you owe it to yourself to be an organisation that is confident of being 'back in business' in the quickest possible time

National Counter Terrorism Security Office

Business Continuity Planning is about:

- identifying your business critical functions and outputs
- identifying and assessing the threats to them
- defining a plan to eliminate, minimise and manage any threat that materialises.

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Without a Business Continuity Plan a serious business-disrupting event could result in:

- lost of revenue through unfilled or cancelled orders
- failures within your supply chain
- damage to your brand and reputation
- Health and Safety issues
- HR issues.

What can I expect to achieve on the Omniis BCP workshop?

The workshop will provide an in depth introduction to business continuity planning – at the end of the workshop you will be in a position to create your own business continuity plan. The workshop is interactive, so you will be able to start your plan during the session.

The agenda for the workshop includes:

- Understanding your organisation – define the critical processes in your business.
- Determine the strategy – how can these processes fail?
- Developing a response – what can we do about the risks?
- Exercising and reviewing – putting a plan together and testing it.
- Embedding it into the organisation – letting others know what to do.

Every delegate will receive:

- Real leather A4 super binder.
- USB memory stick containing all the course materials and presentations.
- A copy of the BS 25999-1:2006 Business continuity management standard.
- A sample business continuity plan.

Lunch and refreshments will also be provided through the day.

Who should attend?

The course is designed for senior department and operational managers, IT mangers and anyone responsible for business planning. Delegates should have a clear understanding of their organisation's processes.

For a list of venues and dates and to book a place please visit our dedicated website at www.bcworkshop.co.uk or call **0870 794 6012**. Places are strictly limited so book early to avoid dissapointment.

omniis



Omniis Limited
Northbridge Road
Berkhamsted
Hertfordshire
HP4 1EH

t: 0870 794 6012

w: www.bcworkshop.co.uk